

United Flying Club, Inc.

Monthly Board Meeting

March 20, 2019

San Carlos Airport Terminal Building

San Carlos, CA

Minutes by: Dave Everhart

**United Flying Club Officers:**

President: Bill Herrick, not in attendance

Vice President: Brian Irion, in attendance

Secretary/Treasurer: Peter Gum, in attendance

Flight Manager: Tom O'Donnell, in attendance

Maintenance Manager: Bernie Gradwohl, in attendance

**Members in Attendance:**

Keoni Cruz, Dave Everhart, Luis Larcina, Dan Thomas

**Called to Order at 17:36 PDT**

**Officer Reports:**

**Vice President, Brian Irion:**

Brian reviewed President Bill Herrick's notes. In these notes, Bill stated he has transferred all of the accounting data to QuickBooks Online. Bill also mentioned he is transitioning Dan Thomas to deposit all checks and record those deposits to QuickBooks.

Bill's notes also mentioned that we have received complaints from the SQL administration of Club airplanes not complying with the Belmont Slough and Bay Meadows Departure procedures. Tom will send Beth information about this for publication in The Flypaper.

In the area of finance, Bill's notes stated that the Club is doing well on cash. Brian printed off a copy of the financial report prepared by Bill. Year-to-Date Bill reported the Club is cash positive by \$3,509. Bill said the annual inspection for 86C will lower this positive balance. Bill also provided a membership list. He mentioned that Dave has brought in one additional member to the Club with a total membership now at 30.

**Flight Manager, Tom O'Donnell:**

Tom said he sent an email to the Club to alert the membership of the upcoming annual inspection for 86C. Tom said 86C will be out of service beginning March 29 and into the first week of April. During the annual inspection, Tom said he will ask mechanic Octavio to paint and install the spare left wing cuff.

Tom said IFR pilots need to be aware the current GPS NAV Database in 86C does not include the newly published approaches into Half Moon Bay and Concord airports. Brian Irion said the current installed database is 1904. He mentioned the next database update, 1905, won't become effective until April 25<sup>th</sup>.

Brian had mentioned the COM 2 radio in 26F was scratchy when he and Secretary/Treasurer Peter Gum recently flew the aircraft. Tom said he spoke with Art Vartanian at Peninsula Avionics who said the Club could get used NAV/COM radios, identical to the existing radios, for \$1,500 per radio plus labor, that is expected to be negligible. Brian suggested replacing the #2 NAV/COM radio first. Maintenance Manager Bernie Gradwohl made a motion, second by Secretary/Treasurer Peter Gum, and all present voted in favor of replacing the # 2 NAV/COM radio in 26F with an identical used radio.

Tom said NOTAMs are being issued for construction projects taking place at the San Carlos Airport. Tom said taxiway MIKE will be unavailable. Tom urged all Club pilots to obtain a thorough flight briefing and carefully listen to the ATIS broadcast for current status.

### **Membership Committee, Dave Everhart:**

Dave thanked the Board for their votes to admit UAL Flight Attendant Maria Chen into the Club. Dave is working with Maria to schedule a time to complete her hangar checkout.

Dave said he met with Peter Farsai, a prospective member who is an acquaintance of Club member Luis Larcina. Dave gave Peter a tour of the Club hangar facilities where Peter was able to meet Brian Irion, Peter Gum, and Keoni Cruz. Peter Farsai is not a pilot but is interested in learning to fly. Dave provided Peter names of a couple of local AMEs and helped Peter with the FAA MedXpress web site where he can first apply for a medical certificate.

Dave provided a Club membership application package for Sharon Gradwohl, daughter of Club Maintenance Manager Bernie Gradwohl. Sharon is an engineer for United Airlines and is already in a private pilot ground school. Dave is looking forward to working with Sharon in the membership process.

### **New Business:**

Flight Manager Tom O'Donnell proposed a wash and wax event in the near future. He said the Club normally has a wash and wax event following the annual inspections. The Board agreed to hold the next wash and wax event on Saturday, April 27, 2019 from 9 AM to 12 Noon. Dave Everhart offered to pick up coffee and donuts for the event.

The Board agreed unused materials should be removed from the hangar. During the wash and wax event, Brian asked Maintenance Manager Bernie Gradwohl to help identify items that are no longer needed and set them aside for later disposal or possible donation. Brian suggested before any paperwork from the hangar is tossed that Club President Bill Herrick be consulted for IRS backup documentation needs.

Brian Irion said Michael Aronson is finishing up the Club web site. Brian said the Club needs someone to upload photos and keep the site current. Brian said the development of the new site has been 13 to 14 months in the making. He would like to see the site go live next month. Brian said he would like to have Mike Aronson get in touch with Club member Mike Germano to finalize some open items for the new site.

**Meeting Adjourned at 18:26 PDT**